

## **CHECKLIST: ASSESSOR / MODERATOR REGISTRATION**

### Minimum requirements for registration

Applicants please note!

Please use the checklist below to make sure you have submitted all the necessary documents with your application. If any documents are missing when you submit your application, please take note that your application will be returned to you and **WILL NOT** have been captured onto the SASSETA systems.

- Complete original Assessor application form as contained in the Guide And Application form for Registration of Assessors and Moderators
- Certified copy of ID
- Certified copies of certificates and qualifications related to the field of assessment applied for.
- Statement of results related to qualifications / courses achieved (UNISA, HE institutions etc) illustrating content covered / achieved in course completed
- Comprehensive CV detailing related work experience in relation to the unit standards you wish to assess
- Signed Code of Conduct for Assessors
- Evidence that you have been found competent and certified for the generic Unit Standard Conduct Outcomes based assessment by an ETDP accredited provider
- Statement of Results from ETDP SETA - Assessor
- Signed Code of Conduct for Moderators (if applying for moderator registration)
- Evidence submitted that you have been deemed competent and certified for the Generic Moderator Unit Standard. Conduct moderation of outcomes based assessments by an ETDP accredited provider
- Statements of Results from ETDP SETA - Moderator
- A List of Unit Standards (titles and numbers) that fall within the SASSETA'S primary focus that you want to assess clearly providing supporting evidence indicating subject matter expertise in this regard.

Thank you for checking your application. Please submit this page with your application when submitting to SASSETA for registration.

For any additional information of issues of clarity please contact:  
**Mandla Sihlangu on: (011) 347 0200**